

EXAMPLE FIXED RATE OPTION
TEMPORARY QUARTERS
(FAMILY OF FOUR TO WASHINGTON, DC)

Multiply the number of days authorized by .75 times the maximum per diem rate (i.e., lodging plus meals and incidental expenses) for the locality of the new official station. Then, for each member of the employee's immediate family, multiply the same number of days by .25 times the same per diem rate.

The number of days authorized are 20 and the per diem rate for the Washington, DC, area is \$168

$$.75 \times \$168 = \$126 \times 20 = \$2,520 \text{ (employee)}$$

$$.25 \times \$168 = \$42 \times 20 = \quad 840 \text{ (spouse)}$$

$$.25 \times \$168 = \$42 \times 20 = \quad 840 \text{ (child)}$$

$$.25 \times \$168 = \$42 \times 20 = \quad \underline{840} \text{ (child)}$$

Total Fixed Rate

Payment **\$5,040**